

**I N S T R U C T I O N**  
**on nominating candidacy on their own initiatives of citizens,**  
**the establishment of voters initiative groups and rules for**  
**candidate nomination by them during Presidential Elections**  
**of the Republic of Azerbaijan**

The rules for nominating candidates to presidency by the initiative groups established by eligible citizens on their own initiative or by citizens having active suffrage shall be regulated by Articles 53, 180 of Election Code of the Republic of Azerbaijan (hereafter referred to as – Election Code) and the Instruction.

**1. General provisions**

1.1. Candidates shall be nominated after the official publication of the decision on appointment of these elections.

1.2. Candidates to presidency can be nominated by the citizens having passive suffrage and meeting requirements of Article 100 of the Constitution of the Republic of Azerbaijan, voters' initiative group, as well as political parties and political party blocs.

**2. Documents to be submitted for nomination of candidates to presidency on their own initiatives**

2.1. Central Election Commission of the Republic of Azerbaijan (hereafter referred to as Central Election Commission) shall be provided with the following documents by the citizen nominating his/her candidacy on his/her own initiative:

2.1.1. notification on candidate nomination (Appendice # 1);

2.1.2. application on commitment compiled in accordance with Article 53 and 180 of Election Code (Appendice # 2) *(the application should contain the nominated person's name, surname, patronymic, date of birth, address of residence, education, main place of work or service and position (if not any-then type of activity), living within the Republic of Azerbaijan for more than 10 years, citizenship, commitment before other countries, as well as commitment on his/her termination of the activity that is inappropriate with the post of president if elected);*

2.1.3. If candidate appoints an authorized representative, then powers of attorney of the authorized representative approved in notary order (Appendice # 3);

2.1.4. If the candidate included information on his/her political affiliation in his application, then the document that approves it *(in this case, the candidate*

*shall come to an agreement with the relevant election commission to name the political party with the name consisting of not more than 5 words. If the political party indicated in the application dismissed the candidate from its party and sent notification to the relevant election commission, after receiving this notification, the candidate shall not be allowed to use the name of this political party).*

2.2. The written notification on receiving documents submitted to CEC shall be provided to the candidate or his/her authorized representative (Appendice # 6).

2.3. The documents submitted to CEC shall be considered within 5 days and decision on the approval or refusal from the candidate nomination shall be provided (send) to the candidate or his/her authorized representative.

### **3. Establishment of voters' initiative group and rule of nomination of candidates to presidency**

3.1. Each citizen or citizens with voting rights can form voters initiative groups consisting of at least 100 persons in order to nominate candidate. In this aim, they must conduct their session. The fact that the voters with the intend to establish initiative group live in different areas, should not be an obstacle. It is allowed to apply in written form to the municipal authority or executive authority within the territory by citizen or citizens intending to establish initiative group to allocate place for holding session. Session of the voters initiative group can be conducted in voters' places of residence, in areas and buildings of executive authorities and municipalities, as well as of legal entities. After determining appropriate place, the voters intending to establish initiative group shall be informed about the allocated place and time of conducting session.

3.2. The following issues shall be discussed in the session:

3.2.1. establishment and naming of voters initiative group;

3.2.2. determination of the person (representative of the initiative group) who will represent the group (this person may be chairman or secretary of the session);

3.2.3. nomination of candidate to presidency;

3.2.4. apply to CEC on the approval of candidate nomination.

3.3. Decision shall be adopted on each discussed issue included in the agenda of the session and session minutes shall be compiled. The session minutes shall be signed by the chairman and secretary of the session. Stamping the session minutes by these organizations, as well as legal entities who the place of conducting session belongs to is also possible.

3.4. Documents of the candidate to presidency nominated by the voters initiative group shall be provided to CEC by authorized representatives of voters initiative group, as well as candidate or his/her authorized representative.

#### **4. Documents to be submitted for nomination of candidates to presidency by voters initiative group**

4.1. Central Election Commission of the Republic of Azerbaijan shall be provided with the following documents for nomination of a candidate to presidency by voters' initiative group:

4.1.1. session minutes on the establishment of voters' initiative group and candidate nomination (Appendice # 4);

4.1.2. notification on candidate nomination (Appendice # 5);

4.1.3. application on commitment compiled in accordance with Article 53 and 180 of Election Code (Appendice # 2) *(the application should contain the nominated person's name, surname, patronymic, date of birth, address of residence, education, main place of work or service and position (if not any-then type of activity), living within the Republic of Azerbaijan for more than 10 years, citizenship, commitment before other countries, as well as commitment on his/her termination of the activity that is inappropriate with the post of president if elected);*

4.1.4. If candidate appoints an authorized representative, then powers of attorney of the authorized representative approved in notary order (Appendice # 3);

4.1.5. If the candidate included information on his/her political affiliation in his application, then the document that approves it *(in this case, the candidate shall come to an agreement with the CEC to name the political party with the name consisting of not more than 5 words. If the political party indicated in the application dismissed the candidate from its party and sent notification to the CEC, after receiving this notification, the candidate shall not be allowed to use the name of this political party).*

4.2. The written notification on receiving documents submitted to CEC shall be provided to the candidate or his/her authorized representative (Appendice # 6).

4.3. Central Election Commission shall review the submitted documents within 5 days and provide the person who has submitted the documents (the person entitled to this – candidate, his/her authorized representative, representative of voters initiative group) with the decision on verification or rejection from nomination of the candidacy.

#### **5. Final provisions**

5.1. Since the enforcement of this Instruction, the Instruction "On the rules for nomination of candidates to presidency on citizens' own initiatives, establishment of voters initiative groups and nomination of candidates to presidency by them in Presidential Elections of the Republic of Azerbaijan", approved by CEC decision 6/23-3 dated 4 July 2008 shall be considered invalid.

**NOTIFICATION**  
**on the candidate nomination on own initiative of the citizen of the Republic of Azerbaijan in Presidential Elections of the Republic of Azerbaijan**

I, who lives

\_\_\_\_\_,  
(address of residence)

having \_\_\_\_\_,  
(serial number of ID card or its substitute document)

educated \_\_\_\_\_,  
information on education

working or acting \_\_\_\_\_,  
(main place of work or service, position, if not any, type of activity)

living within the Republic of Azerbaijan for \_\_\_\_\_

nominate my candidacy to presidency in Presidential Elections appointed on

\_\_\_\_\_  
(date of elections)

according to Articles 53 and 180 of Election Code of the Republic of Azerbaijan.

Authorized representative \_\_\_\_\_  
(surname, name, patronymic, address of residence)

having \_\_\_\_\_  
(serial number of ID card or its substitute document)

who lives \_\_\_\_\_  
(address of residence)

has been appointed by me.<sup>1</sup>

The application on commitment and consent of the candidate to municipality membership shall be attached.

**Candidate** \_\_\_\_\_  
(initial and surname) (signature)

**or Authorized representative** \_\_\_\_\_  
(initial and surname) (signature)

“ \_\_\_\_\_ ” \_\_\_\_\_ 20  
(date of issue of notification)

**Note:** The copy of this notification shall be issued to the candidate or his/her authorized representative after being verified by Central Election Commission in comply with Article 190.2 of Election Code of the Republic of Azerbaijan.

\_\_\_\_\_  
<sup>1</sup> This line should be filled when the candidate's authorized representative is appointed.

To Central Election Commission  
of the Republic of Azerbaijan

**APPLICATION ON COMMITMENT**

By the nominated citizen

I, who was born “ \_\_\_\_\_ ” \_\_\_\_\_, live \_\_\_\_\_,  
*(date of birth)* *(address of residence)*

having \_\_\_\_\_,  
*(serial number of ID card or its substitute document)*

educated \_\_\_\_\_,  
*(information on education)*

working or acting \_\_\_\_\_  
*(main place of work or service, position, if not any, type of activity)*

living within the Republic of Azerbaijan for \_\_\_\_\_  
*(information on this)*

inform you if I have imprisonment not served or canceled.

If I have any imprisonment not served or canceled.

\_\_\_\_\_  
*(name and number of the relevant Article of Criminal Code of the Republic of Azerbaijan)*

\_\_\_\_\_  
*(if any action caused criminal liability in a foreign country)*

\_\_\_\_\_  
*(and there is enforced relevant court decision on it)*

\_\_\_\_\_  
*(and if it causes criminal liability implied by Criminal Code of the Republic of Azerbaijan)*

\_\_\_\_\_  
*(then the name of the relevant law of the foreign country shall be indicated.)*

I shall have the right to participate in elections. I am the citizen of the Republic of Azerbaijan, dual citizenship and commitment before other countries.

\_\_\_\_\_  
*(Information on commitment if there is any)*

In the case of having dual citizenship and commitment before other countries

\_\_\_\_\_  
*(then the name and subject of commitment of this country should be indicated)*

I don't object to be nominated to presidency of the Republic of Azerbaijan in Presidential Elections of the Republic of Azerbaijan to be conducted on \_\_\_\_\_

And in the case of elected president, I undertake to terminate the activity inappropriate with my duties.

\_\_\_\_\_  
*(signature)*

\_\_\_\_\_  
*(initial and surname)*

## POWERS OF ATTORNEY

I, candidate to presidency (registered candidate) of the Republic of Azerbaijan charge the following person with the rights and duties implied by legislation as my authorized representative in Presidential Elections of the Republic of Azerbaijan appointed on “ \_\_\_\_\_ ” \_\_\_\_\_ 20\_\_\_\_.

who lives \_\_\_\_\_,  
(address of residence)

having \_\_\_\_\_,  
(serial number and date of issue of ID card or its substitute document)

educated \_\_\_\_\_,  
(information on education)

working or acting \_\_\_\_\_  
(main place of work or service, position, if not any, type of activity)

living within the Republic of Azerbaijan for \_\_\_\_\_.

\_\_\_\_\_  
(surname, name and patronymic of the candidate (registered candidate)  
to presidency

\_\_\_\_\_  
(signature)

- Note:** 1) The powers of attorney shall be approved in the notary form.  
2) Authority of the authorized representative shall be determined by the person who provided with such authority. In this case, this occasion should be indicated in the powers of attorney.



**Speakers:**

1.

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*(speaker's surname, name, patronymic and briefing of the speech)*

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2.

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*(speaker's surname, name, patronymic and briefing of the speech)*

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3.

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*(speaker's surname, name, patronymic and briefing of the speech)*

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Candidacies of the members of initiative group, representative of the group and candidate to presidency have been nominated.

If necessary, candidate's surname, name and patronymic (according to sequence of making decisions):

1.

2.

...

**Decided:**

1. Initiative group shall be established in the following composition and shall be named as

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#	Initiator's surname, name and patronymic	Date of birth	Address of residence	Serial number of ID card or its substitute document	Signature	Date
1						
100						

**Voting results:**

For \_\_\_\_\_  
*(in figures)*                      *(in words)*

Against \_\_\_\_\_  
*(in figures)*                      *(in words)*

None \_\_\_\_\_  
*(in figures)*                      *(in words)*

2. \_\_\_\_\_ shall be elected representative of the  
*(surname, name and patronymic)*

initiative group.

Voting results:

For \_\_\_\_\_  
(in figures) (in words)

Against \_\_\_\_\_  
(in figures) (in words)

None \_\_\_\_\_  
(in figures) (in words)

3. \_\_\_\_\_ shall be nominated to presidency by the  
(surname, name and patronymic)  
initiative group.

Voting results:

For \_\_\_\_\_  
(in figures) (in words)

Against \_\_\_\_\_  
(in figures) (in words)

None \_\_\_\_\_  
(in figures) (in words)

4. It should be applied to CEC for the approval of the candidate nomination.

Voting results:

For \_\_\_\_\_  
(in figures) (in words)

Against \_\_\_\_\_  
(in figures) (in words)

None \_\_\_\_\_  
(in figures) (in words)

**Chair of the meeting** \_\_\_\_\_  
(surname, name and patronymic) (signature)

**Secretary of the meeting** \_\_\_\_\_  
(surname, name and patronymic) (signature)

\_\_\_\_\_

**Note:** If the meeting is conducted in the office, organization, institute, then the protocol of the meeting shall be approved by the stamp of these institutes. But if the meeting of the initiative group is conducted in the settlements, then the protocol shall be approved by the stamp of the communal utilities, relevant municipality or executive body.

**NOTIFICATION****on the nomination of candidate to presidency by voters' initiative group in  
Presidential Elections of the Republic of Azerbaijan**

Pursuant to Articles 53 and 180 of the Republic of Azerbaijan, we – members of the voters initiative group:

#	Initiator's surname, name and patronymic	Date of birth	Address of residence	Serial number of ID card or its substitute document	Signature and date
1					
2					
...					

initiate to nominate the citizen of the Republic of Azerbaijan \_\_\_\_\_  
(candidate's surname, name,

\_\_\_\_\_  
patronymic, date of birth, address of residence,

who lives \_\_\_\_\_  
(address of residence

having

\_\_\_\_\_  
serial number of ID card or its substitute document,

working or acting \_\_\_\_\_  
main place of work o service, if not any, type of activity)

as a candidate in Presidential Elections of the Republic of Azerbaijan appointed on  
\_\_\_\_\_  
(date of elections)

Representative of the initiative group \_\_\_\_\_  
(surname, name, patronymic, date of birth,

\_\_\_\_\_  
address of residence, serial number of ID card or its substitute document,

\_\_\_\_\_  
main place of work o service, if not any, type of activity)

has been appointed.

Protocol of the meeting by the initiative group and candidate's application on consent shall be attached.

“ \_\_\_\_\_ ” \_\_\_\_\_ 20 year  
(date of issue of the notification)

“ \_\_\_\_\_ ” \_\_\_\_\_ 20

At \_\_\_\_\_ o'clock

## REFERENCE

Provided to \_\_\_\_\_  
(surname, name and patronymic of the person who submitted documents )

because he has really submitted the following documents to the

Central Election Commission of the Republic of Azerbaijan for the nomination of the candidate

to presidency \_\_\_\_\_  
(candidate`s surname, name and patronymic)

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

\_\_\_\_\_  
(Position who receives document)                      (sign)                      (surname,name and patronymic)

\_\_\_\_\_  
(Position who submits document)                      (sign)                      (surname,name and patronymic)

**Note:** CEC shall be provided with documents by the candidate, his/her authorized representatives and representative of the initiative group.

This reference shall be compiled in 2 copies, one copy shall remain at CEC, another one shall be submitted to the person who provides with these documents.