

INSTRUCTION

on the rules for issuance of de-registration (voting) cards for voting in elections (referendum) in the Republic of Azerbaijan

Requirements for issuance of de-registration (voting) cards for voting (hereafter referred to as - voting card) to voters in elections (referendum) (hereafter referred to as - elections) shall be regulated by Article 101 of Election Code of the Republic of Azerbaijan (hereafter Election Code) and this Instruction.

1. General provisions

1.1. In the case when a voter is outside of the relevant precinct in which he/she has been included in the voters' list or votes in another elections (referenda) precinct on the voting day, then he/she can obtain voting card from the relevant election (referendum) commission (hereinafter referred to as election commission) (Appendix # 1 made to Instruction).

1.2. The voting cards for voting shall be issued by the relevant election commission to the voter according to his/her application, or to the voter's representative, based on a power of attorney verified by a notary office. The application should include the reasons for applying to get the voting card (Appendices 2, 2a, 2b and 2c to the Instruction). According to this application, the voter shall be provided with voting card.

1.3. It shall be prohibited to provide a voter with more than one voting card.

2. Issuance of voting cards at Constituency Election Commissions

2.1. Constituency Election Commission (Con.EC) shall provide the voter with voting card 45-25 days prior to the voting day

2.2. The constituency election commission shall make a register of issuance of cards for voting. The voter's surname, name, patronymic, date of birth and address should be indicated in the register (Appendix # 3 made to Instruction). The

constituency election commission shall send the voters lists together with the verified extracts from the mentioned register to the precinct election commission, 25 days before the Election Day. Based on such extracts, each precinct election commission should make relevant notes in the voters' lists.

2.3. The de-registration card for voting issued to the voter by the constituency election commission shall be confirmed by the stamp of that constituency and signed by a member of the constituency election commission.

2.4. Every two days, the Constituency Election Commission shall submit the information received by Precinct Election Commissions to Information Center of CEC Secretariat of the Republic of Azerbaijan.

2.5. When receiving a voting card from the constituency election commission, a voter or his/her authorized representative shall sign the register and indicate the series and number of his/her ID or substitute document. In this case the cut-off corner of the voting card shall be attached to the register.

3. Issuance of voting cards at Precinct Election Commissions

3.1. The precinct election commission should apply to the constituency election commission within two days and clarify whether the voter has obtained a voting card before or not.

3.2. Precinct Election Commission (PEC) shall provide the voter with voting card 24-3 days prior to the voting day

3.3. When receiving a voting card from the precinct election commission, a voter or his/her authorized representative shall sign and indicate the series and number of his/her ID or substitute document. In this case the cut-off part of the voting card shall be attached to the voters' list.

3.4. The voting card provided to the voter shall be signed by the member of the election commission and approved by the stamp of this commission.

3.5. Immediately after providing the voter with voting card, the relevant election commission shall inform the ConEC on this.

4. Final provisions

4.1. Since the enforcement of this Instruction, the "Instruction on rule of issuance of de-registration (voting) cards for voting in elections (referendum) in the Republic of Azerbaijan# approved by Decision 7/27-6 dated July 18, 2008 of the Central Election Commission shall be considered invalid.

card
number

cut line

De-registration (voting) card

Notes were made on providing de-registration (voting) card

_____ *(in register of Con.EC or in voters' list on election (referenda) precinct)*

to _____ *(voter's name, surname and patronymic)*

who had been included in the voters' list of the precinct # _____

of _____ Con.EC # _____ *(name of election (referenda) commission)*

Member of Con.EC

P.S.

_____ *(signature)*

_____ *(initial and surname)*

or

Member of PEC

P.S.

_____ *(signature)*

_____ *(initial and surname)*

“ _____ ” _____ 20 _____. *(date of issue)*

Provided for the period of appointed _____ *(name of elections (referenda))*

While voting:

_____ *(address of voter's residence)*

_____ *(voter's signature)*

Note: 1. According to Article 101.8 of Election Code of the Republic of Azerbaijan, when the voter submits voting card in order to get ballot paper (ballot paper on referenda), then the card should be attached to voters' list.

2. When voters obtain ballot papers on Election Day, he/she should indicate his/her address of residence in voting card and should sign it.

3. Voting card should be applied within the whole republic during referenda and Presidential Elections of the Republic of Azerbaijan, during Elections to the Milli Majlis within the relevant constituency and during Municipal Elections within the relevant municipality.

For the Chairman of _____
(name of the constituency)

Con.EC # _____

By

(surname, name, patronymic)

(date of bith-when aged 18, month and day)

(serial number of ID card or its substitute document

and date of issue)

who lives in _____

(voter`s address of residence)

APPLICATION

As I consider my inability to vote in the precinct _____ where I
have _____
(number of the election precinct)

been included in the voters list because of _____, I ask for the
(cause of absentation)

voting card to vote in precinct # _____ of the Con.EC # _____ on the voting day of
elections (referenda) _____
(name of elections (referenda))

appointed on “ _____ ” _____ 20_____ .

Signature: _____
(applicant`s surname, name and patronymic)

Date of submission: “ _____ ” _____ 20_____
(date of issue of the application)

- Note:** 1. The Con.EC shall provide the voter with the voting card 45-25 days prior to the voting day pursuant to Article 101.2 of the Election Code of the Republic of Azerbaijan.
2. Voting card should be applied within the whole republic during referenda and Presidential Elections of the Republic of Azerbaijan, during Elections to the Milli Majlis within the relevant constituency and during Municipal Elections within the relevant municipality.
3. When conducting referenda, election commissions should be indicated relevantly as referenda commissions in this document sample.

For the Chairman of PEC # _____

of

(name of the constituency)

Con.EC # _____

By

(surname, name, patronymic)

(date of bith-when aged 18, month and day)

(serial number of ID card or its substitute document

and date of issue)

who lives in _____

(voter`s address of residence)

APPLICATION

As I consider my inability to vote in the precinct _____ where I have
(number of the election precinct)

been included in the voters list because of _____, I ask for the
(cause of absentation)

voting card to vote in precinct # _____ of the Con.EC # _____ on the voting day of
elections (referenda) _____
(name of elections (referenda))

appointed on “ _____ ” _____ 200 ____ .

Signature: _____
(applicant`s surname, name and patronymic)

Date of submission: “ _____ ” _____ 200 ____
(date of issue of the application)

Note: 1. The PEC shall provide the voter with the voting card 24-3 days prior to the voting day pursuant to Article 101.2 of the Election Code of the Republic of Azerbaijan.

2. Voting card should be applied within the whole republic during referenda and Presidential Elections of the Republic of Azerbaijan, during Elections to the Milli Majlis within the relevant constituency and during Municipal Elections within the relevant municipality.

3. When conducting referenda, election commissions should be indicated relevantly as referenda commissions in this document sample.

Appendix 2b made to Instruction

For the Chairman of

_____ Con.EC # _____
(name of the constituency)

By the authorized representative

(representative`s surname, name, patronymic,

address of residence)

who functions based on powers of attorney

(# of powers of attorney

date of issue, notary office or other authoritative body)

of the

(surname, name, patronymic)

(date of bith-when aged 18, month and day)

(serial number of ID card or its substitute document

and date of issue)

who lives in

(voter`s address of residence)

APPLICATION

As I consider my inability to vote in the precinct _____ where I have
(number of the election precinct)

been included in the voters list because of _____, I ask for the
(cause of absentation)

voting card to vote in precinct # _____ of the Con.EC # _____ on the voting day of
elections (referenda) _____
(name of elections (referenda))

appointed on “ _____ ” _____ 20 ____ .

Signature: _____
(applicant`s surname, name and patronymic)

Date of submission: “ _____ ” _____ 20 ____

(date of issue of the application)

- Note:** 1. The Con.EC shall provide the voter with the voting card 45-25 days prior to the voting day pursuant to Article 101.2 of the Election Code of the Republic of Azerbaijan.
2. Voting card should be applied within the whole republic during referenda and Presidential Elections of the Republic of Azerbaijan, during Elections to the Milli Majlis within the relevant constituency and during Municipal Elections within the relevant municipality.
3. When conducting referenda, election commissions should be indicated relevantly as referenda commissions in this document sample.

Appendix 2b made to Instruction

For the Chairman of PEC # _____

of

(name of the constituency)

Con.EC # _____

By the authorized representative

(representative`s surname, name, patronymic,

address of residence)

who functions based on powers of attorney

(# of powers of attorney

date of issue, notary office or other authoritative body)

of the

(surname, name, patronymic)

(date of bith-when aged 18, month and day)

(serial number of ID card or its substitute document

and date of issue)

who lives in

(voter`s address of residence)

APPLICATION

As I consider my inability to vote in the precinct _____ where I have
(number of the election precinct)

been included in the voters list because of _____, I ask for the
(cause of absentation)

voting card to vote in precinct # _____ of the Con.EC # _____ on the voting day of
elections (referenda) _____
(name of elections (referenda))

appointed on “ _____ ” _____ 20____ .

Signature: _____
(applicant`s surname, name and patronymic)

Date of submission: “ _____ ” _____ 20____
(date of issue of the application)

- Note:** 1. The PEC shall provide the voter with the voting card 24-3 days prior to the voting day pursuant to Article 101.2 of the Election Code of the Republic of Azerbaijan.
2. Voting card should be applied within the whole republic during referenda and Presidential Elections of the Republic of Azerbaijan, during Elections to the Milli Majlis within the relevant constituency and during Municipal Elections within the relevant municipality.
3. When conducting referenda, election commissions should be indicated relevantly as referenda commissions in this document sample.

REGISTER
on providing voters with de-registration (voting) cards on

_____ **Con.EC**
 (name of constituency)

in elections (referenda) _____
 (name of elections or referenda)

#	# of the voting card	Surname, name and patronymic of the voter who got voting card	Date of birth (date of month and day of the person aged 18)	Address of residence	# of election precinct where the voter has been excluded from	Serial number of ID card or its substitute document of the voter or his/her authorized representative who got voting card	Sign and date of issue of voting cards

Con.EC Chairman _____
 (signature) (surname and initial)

P.S.