

## **RULES**

### **for checking the accuracy of the information included in election documents submitted to the Constituency Election Commission for the verification and registration of candidacy to deputy and the registration of candidates in Elections to the Milli Majlis of the Republic of Azerbaijan**

Checking the accuracy of the information included in election documents submitted to the Constituency Election Commission for the verification and registration of candidacy to deputy and the registration of candidates in Elections to the Milli Majlis of the Republic of Azerbaijan shall be regulated by Articles 53, 54, 56, 57, 58, 59, 60, 146, 147 and 148 of the Election Code of the Republic of Azerbaijan (hereafter referred to as Election Code) and the Rules.

#### **1. General provisions**

**1.1.** The relevant election commission shall check the accuracy of the information in the documents defined by the Election Code of the Republic of Azerbaijan (hereafter referred to as Election Code), signature sheets of each candidate and conformity of the nomination procedure with the requirements of the Code. The relevant election commission shall check the accuracy of the information on biographies submitted by candidates, political parties, political party blocs, voters and other information about the candidate pursuant to the Election Code (Article 59.1 of the Election Code).

**1.2.** The relevant election commission can apply to the relevant bodies to check the accuracy of the information and facts submitted pursuant to the Election Code. These bodies shall inform the election commission on the results of checking in period defined by the election commission, if there are less than 40 days prior to the voting day, then at latest within a (one) day. The relevant election commission can establish Working Group consisting of experts to check the accuracy of signatures in signature sheets and relevant information by its decision. The Working Group shall be chaired by the member of the election commission who has established this Group. Experts, specialists from the relevant bodies, as well as, experts from specific bodies and organizations conducting the registration of the population can be involved in this checking process. While they are preparing the opinion, voters' lists and citizens' registration system can be used to define the accuracy of the information in signature sheets.

**1.3.** While checking signature sheets, the relevant election commission can ensure the participation of candidates, authorized representatives of candidates, political parties and political party blocs upon informing them pursuant to Article 59.3 of the Election Code.

**1.4.** Checking of signatures shall be stopped only when the number of proper signatures provides the candidate registration with the basis or the number of the remaining signatures is not enough for the candidate registration. Accuracy or non-

accuracy of voters' signatures shall be approved according to the results of checking (Article 59.4 of the Election Code).

**1.5.** Crossed out signatures in the signature sheets of the people who have nominated a candidate shall not be checked and registered if persons who collect signatures made relevant notes on it before they submit the signature sheets to the relevant election commission (Article 59.5 of the Election Code).

**1.6.** If a signature of one person appears several times while checking them, only one signature shall be considered valid, others shall be considered incorrect (Article 59.6 of the Election Code).

**1.7.** Along with provisions of Article 59.6 of the Election Code, the following signatures shall also be considered incorrect: (Article 59.7 of the Election Code):

**1.7.1.** the signatures of voters who do not have the right to vote based on the opinion of invited specialists to the work of election commission according to Article 59.2 of the Election Code or based on the reference given by relevant executive authority or who have included incorrect information (Article 59.7.1 of the Election Code of the Republic of Azerbaijan).

**1.7.2.** signatures of voters included in signature sheets before the notification on nomination of the candidate is sent to relevant election commission (Article 59.7.2 of the Election Code).

**1.7.3.** signatures considered invalid in accordance with violation of requirements of Article 57.1 of the Election Code (Article 59.7.3 of the Election Code).

**1.7.4.** signatures put by one person on behalf of several persons or by several persons on behalf of one person (Article 59.7.4 of the Election Code).

**1.7.5.** signatures which are not put by hand or put by pencil (Article 59.7.5 of the Election Code).

**1.8.** If dates of signatures have been changed in the signature sheets, these signatures shall be considered correct providing that the persons who approve signature sheets verify them (Article 59.8 of the Election Code).

**1.9.** All of the signatures in the signature sheets shall be considered invalid if signature sheets are not certified with the signature of the person who collected them, also by the authorized representative of the candidate, political party, political party blocs, or if the signature of authorized representative is not correct (Article 59.9 of the Election Code).

**1.10.** If the line of words in signature sheets do not comply with Election Code, excluding the cases defined by Articles 59.7-59.9 of Election Code, then only the signature on this line shall be considered invalid (Article 59.10 of Election Code).

**1.11.** According to Articles 59.6-59.10 of the Election Code, if signatures are not defined incorrect, during examining accuracy of signatures and determining the number of signatures, changes and notes made in the signature list in a defined manner should

not be the reason for considering the signature invalid (Article 59.11 of the Election Code).

**1.12.** According to Articles 59.6-59.10 and 147 of the Election Code, the candidate shall not be registered if the number of signatures is less than required number for registration after invalid signatures have been removed (Article 59.12 of the Election Code).

**1.13.** The head of a working group and a member of relevant election commission who has decisive right to vote shall prepare a protocol on results of checking signature sheets of each candidate to deputy, then sign it and give to the election commission for a relevant decision. The protocol shall indicate the number of checked signatures of voters and number of invalid signatures with a note of reason (Appendix # 2 made to Rules).

**1.14.** The protocol shall be attached to the relevant decision of the election commission. A copy of the protocol shall be submitted to a candidate, authorized representative of political party, political party blocs at least 24 hours prior to the meeting of election commission which deals with candidate registration. A candidate, a political party, political party blocs shall have the right to get the copy of the protocol approved by the head of working group, by showing the reasons for considering signatures invalid, including number of a relevant folder and number of line in relevant signature sheet and copy of the table on results of examination if signatures are less than the required quantity of voter signatures during examination of signatures (Article 59.13 of the Election Code).

**1.15.** The information included in the submitted documents to verify the nomination of the candidate and to register the candidacy shall be checked in comply with the table enclosed to this document (Appendix # 1 made to the Rules).

## **2. The registration of candidate by Con.EC**

**2.1.** The relevant election commission should make a grounded decision on registration or non-registration of the candidate within 7 days of receiving the signature sheets and other required documents for registration of the candidate (Article 60.1 of the Election Code).

**2.2.** The information on the person who has nominated the candidate, grounds for registration or non-registration, relevant legislative norms, date and time of the decision shall be indicated in the decision in a manner defined by law.

**2.3.** Within one day after the acceptance of a decision on a candidate's registration, the relevant election commission must submit a copy of the decision to the candidate and authorized representatives of political parties or bloc of political parties that nominated the candidate (Article 60.2 of the Election Code).

**2.4.** Each registered candidate shall be provided with a registration card by the Con.EC.

**2.5.** The mass media shall be informed about registered candidates within 24 hours of registration (Article 60.7 of the Election Code).

**2.6.** The list of registered candidates shall be published in periodicals by the Central Election Commission at least 20 days prior to the voting day.

**TABLE**  
**for checking information**

<p><b><i>I stage – Nomination of candidates</i></b> Examination of the relevant information included in the election documents submitted to Con.ECs for the approval of nominating the candidacies of the subjects having passive election rights shall be implemented as follows:</p>	<p><b><i>List of bodies and organizations where examination of documents and information is possible</i></b></p>
<p><b>Requirements for a candidate:</b> <b>Information:</b> According to Article 85 of the Constitution of Republic of Azerbaijan</p> <p>a) citizenship of the Republic of Azerbaijan having passive voting right;</p> <p>b) aged 25 on the Election Day (and above 25).</p>	<p>a, b) relevant departments for registration and ID cards of city and district police offices within the Ministry of Internal Affairs of the Republic of Azerbaijan</p>
<p><b><i>If a candidate is nominated on his/her own initiative, the conformity of documents to be examined by the Constituency Election Commission (Con.EC) and procedure of candidate nomination with Law</i></b></p> <p>a) notification on the nomination of the candidate to deputy (According to Appendix # 1 approved by Decision # 13/38 of Central Election Commission of the Republic of Azerbaijan dated on July 4, 2005);</p> <p>b) candidate's application on commitment compiled pursuant to Article 53 of Election Code [the application should contain the nominated person's surname, name and patronymic, date of birth, address of residence, education, main working or service place (if not any, type of activity), information on imprisonment, citizenship and commitment before other states] (According to Appendix # 2 approved by Decision # 13/38 of Central Election Commission of the Republic of Azerbaijan dated on July 4, 2005);</p> <p><b>If an authorized representative is appointed by the candidate :</b></p> <p>c) the authorized representative's power of attorney approved in the notary order, provided by the candidate (According to Appendix # 3b approved by Decision # 7/27-2 of Central Election Commission of</p>	<p>c) Department of the Notary that approved the powers of attorney</p>

the Republic of Azerbaijan dated on July 18, 2008);  
d) conformity of the nomination procedure with the Election Code.

**Information to be examined**

***Information in the notification:***

- a) surname, name and patronymic of the candidate;
- b) date of birth;
- c) address of residence;
- d) serial number of ID card or its substitute document;
- e) main working or service place (if not any, type of activity);
- f) signature, date

a, b, c, d) relevant departments for registration and ID cards of city and district police offices within the Ministry of Internal Affairs of the Republic of Azerbaijan  
e) Bodies and persons in labor relations with the person; relevant tax organs.

**Information in the application on commitment:**

- a) surname, name and patronymic of the candidate;
- b) date of birth;
- c) address of residence;
- d) education;
- e) main working or service place (if not any type of activity);
- f) party affiliation;
- g) citizenship of the Republic of Azerbaijan;
- h) whether has got citizenship of a foreign country or not;
- i) whether has got commitments before other countries related with stable, sustainable and strong relations rooting from living within a foreign country for more than 5 years;

**If the candidate has a sentence, which is not served or cancelled, then the application should contain the followings:**

- j) name and number of the relevant Article of the Criminal Code of the Republic of Azerbaijan;
- k) if the candidate has committed an action abroad and if the same action provides for liability established by the Criminal Code of the Republic of Azerbaijan and is sentenced by a court decision, which entered into force, the name of the relevant

a, b, c, g, h, i) relevant departments for registration and ID cards of city and district police offices within the Ministry of Internal Affairs of the Republic of Azerbaijan  
d) relevant educational institute or Ministry of Education of the Republic of Azerbaijan. Information about persons who get their education outside of the Republic via the Ministry of Education of the Republic of Azerbaijan  
e) Bodies and persons in labor relations with the person; relevant tax organs.  
f) permanently functioning body of the political party (high body, leading body, executive apparatus and so on);  
j, k) General Operational-Statistical Information office under the Ministry of Internal Affairs of the Republic of Azerbaijan.

law of the foreign country; l) signature, date of the application.	
<b>Examination of powers of attorney approved in the notary order of the authorized representative appointed by the candidate to deputy</b>	
Legitimacy of the powers of attorney	Department of the notary that approved powers of attorney
<b>If the candidate is nominated by the voters initiative group, then legitimacy of documents to be examined by the Con.EC and nomination procedure:</b>	
<p>a) notification on the initiative to nominate a candidate (Appendix # 6 approved by Decision # 13/38 of Central Election Commission of the Republic of Azerbaijan dated on July 4, 2005);</p> <p>b) a candidate's application on commitment compiled pursuant to Article 53 of the Election Code of the Republic of Azerbaijan [the application should contain the nominated person's surname, name and patronymic, date of birth, address of residence, education, main working or service place (if not any, type of activity), information on imprisonment, citizenship and commitment before other states, as well as the commitment on the termination of his/her activity which does not match with the post if elected deputy] (Appendix # 2 approved by Decision # 13/38 of Central Election Commission of the Republic of Azerbaijan dated on July 4, 2005);</p> <p>c) session protocol on the establishment of voters' initiative group (Appendix # 5 made to Instruction approved by decision # 13/38 of the Central Election Commission dated on July 4, 2005);</p> <p>d) legitimacy of the nomination procedure of the candidate.</p>	a) physical or legal entity that approves the protocol and subject who allocated place for the conduct of the meeting and approves the protocol by his seal
<p><b><i>If an authorized representative is appointed by the candidate:</i></b></p> <p>the authorized representative's powers of attorney provided by the candidate and approved in notary order (According to Appendix # 3b approved by Decision # 7/27-2 of Central Election Commission of the Republic of Azerbaijan dated on July 18, 2008)</p>	notary office which approved the powers of attorney.
<p><b><i>Information in the notification:</i></b></p> <p>a) candidate's surname, name and patronymic;</p>	a, b, c, d, f, g, h, i) relevant departments for registration and ID cards of city and district police offices within the Ministry

<p>b) date of birth;</p> <p>c) address of residence;</p> <p>d) serial number of ID card or its substitute document;</p> <p>e) main working or service place (if not any then type of activity);</p> <p>f) surname, name and patronymic of members of the initiative group;</p> <p>g) date of birth;</p> <p>h) address of residence;</p> <p>i) serial number of ID card or its substitute document;</p> <p>j) signature of members of initiative group and date;</p> <p>k) signature, date</p>	<p>of Internal Affairs of the Republic of Azerbaijan</p> <p>e) Bodies and persons in labor relations with the person; relevant tax organs.</p>
<p><b>If an authorized representative of voters initiative group is appointed:</b></p> <p>a) surname, name and patronymic of the representative of voters initiative group;</p> <p>b) address of residence;</p> <p>c) serial number of ID card or its substitute document;</p>	<p>a, b, c) relevant departments for registration and ID cards of city and district police offices within the Ministry of Internal Affairs of the Republic of Azerbaijan</p>
<p><b>Information in the application on commitment to be checked:</b></p> <p>a) candidate's surname, name and patronymic;</p> <p>b) date of birth;</p> <p>c) education;</p> <p>d) address of residence;</p> <p>e) main working or service place (if not any then type of activity);</p> <p>f) party affiliation;</p> <p>g) citizenship of the Republic of Azerbaijan;</p> <p>h) whether has got citizenship of a foreign country or not;</p>	<p>a, b, c, g, h, i) relevant departments for registration and ID cards of city and district police offices within the Ministry of Internal Affairs of the Republic of Azerbaijan</p> <p>c) relevant educational institute or Ministry of Education of the Republic of Azerbaijan. Information about persons who get their education outside of the Republic via the Ministry of Education of the Republic of Azerbaijan</p> <p>Relevant executive authority representation;</p> <p>e) Bodies and persons in labor relations with the person; relevant tax organs;</p> <p>j, k) General Operational-Statistical Information office</p>

i) whether has got commitments before other countries related with stable, sustainable and strong relations rooting from living within a foreign country for more than 5 years;

**If the candidate has a sentence, which is not served or cancelled, the application should contain the following:**

j) name and number of the relevant Article of the Criminal Code of the Republic of Azerbaijan;

k) if the candidate has committed an action abroad and if the same action provides for liability established by the Criminal Code of the Republic of Azerbaijan and is sentenced by a court decision, which entered into force, the name of the relevant law of the foreign country; signature, date of writing the application.

under the Ministry of Internal Affairs of the Republic of Azerbaijan.

**If a candidate is nominated by political parties, then the legitimacy of documents submitted to the Con.EC and nomination procedure:**

a) copy of the certified document on the registration of the political party approved in the notary order;

b) copy of the political party charter in force approved in the notary order;

c) decision of the convention (conference, meeting by the authoritative body) by the political party on the candidate nomination and protocol of the relevant meeting;

d) separately compiled notification on nominating each candidate (According to Appendix # 1a approved by Decision # 13/40 of Central Election Commission of the Republic of Azerbaijan dated on 4 July 2005);

e) applications on consent of the persons nominated to deputy [the application should contain the nominated person's surname, name and patronymic, date of birth, address of residence, education, main working or service place (if not any, type of activity), information on imprisonment, citizenship and commitment before other states, as well as the commitment on the termination of his/her activity which does not match with the post if elected deputy] (Appendix # 1 approved by Decision # 13/40 of Central Election Commission of the Republic of Azerbaijan dated on July 4, 2005);

a, b) State Registration Office of the Ministry of Justice or notary that approved the powers of attorney;

c, d, f, i) permanently functioning body of the political party (high body, leading body, executive apparatus and so on);

g) notary that approved the powers of attorney

**Note:** *If the powers of attorney on the issue of registering candidates submitted to the Constituency Election Commissions are approved by the notary offices locating in different areas, then the Con.EC may obtain the information not through directly the notary office, also by the Registration and Notary Chief Office of the Ministry of Justice for quickly getting the data.*



<p>f) decision of the convention (conference, meeting by the authoritative body) by the political party on appointing authorized representatives;</p> <p>g) powers of attorney of authorized representatives of political parties made official in the order specified by Civil Code of the Republic of Azerbaijan (According to Appendix # 3c approved by Decision # 7/27-2 of Central Election Commission of the Republic of Azerbaijan dated on July 18, 2008)</p> <p>i) list of authorized representatives of political parties (According to Appendix # 2 approved by Decision # 7/27-2 of Central Election Commission of the Republic of Azerbaijan dated on July 18, 2008)</p> <p>j) legitimacy of candidate nomination procedure.</p>	
<p><b>Information on authorized representatives:</b></p> <p>a) Surname, name and patronymic of authorized representatives;</p> <p>b) date of birth;</p> <p>c) address of residence, telephone number;</p> <p>d) serial number of ID card or its substitute document;</p> <p>e) main working or service place (if not any then type of activity);</p> <p>f) competence.</p>	<p>a, b, c, d) relevant departments for registration and ID cards of city and district police offices within the Ministry of Internal Affairs of the Republic of Azerbaijan</p> <p>e) Bodies and persons in labor relations with the person; relevant tax organs;</p> <p>f) relevant political party or notary.</p>
<p><b>Information in the application on consent:</b></p> <p>a) surname, name and patronymic of the candidate;</p> <p>b) date of birth;</p> <p>c) address of residence;</p> <p>d) education;</p> <p>e) main working or service place (if not any type of activity);</p> <p>f) party affiliation;</p>	<p>a, b, c, g, h, i) relevant departments for registration and ID cards of city and district police offices within the Ministry of Internal Affairs of the Republic of Azerbaijan</p> <p>d) relevant educational institute or Ministry of Education of the Republic of Azerbaijan. Information about persons who get their education outside of the Republic via the Ministry of Education of the Republic of Azerbaijan</p> <p>e) Bodies and persons in labor</p>

<p>g) citizenship of the Republic of Azerbaijan;</p> <p>h) whether has got citizenship of a foreign country or not;</p> <p>i) whether has got commitments before other countries related with stable, sustainable and strong relations rooting from living within a foreign country for more than 5 years;</p> <p><b>If the candidate has a sentence, which is not served or cancelled, then the application should contain the followings:</b></p> <p>j) name and number of the relevant Article of the Criminal Code of the Republic of Azerbaijan;</p> <p>k) if the candidate has committed an action abroad and if the same action provides for liability established by the Criminal Code of the Republic of Azerbaijan and is sentenced by a court decision, which entered into force, the name of the relevant law of the foreign country;</p> <p>l) signature, date of writing the application.</p>	<p>relations with the person; relevant tax organs.</p> <p>f) permanently functioning body of the political party (high body, leading body, executive apparatus and so on);</p> <p>j, k) General Operational-Statistical Information office under the Ministry of Internal Affairs of the Republic of Azerbaijan.</p>
<p><b>If the candidate is nominated by political party bloc, then legitimacy of documents to be submitted to Central Election Commission and candidate nomination:</b></p>	
<p>a) decisions of the convention (conference, sessions of the leading bodies) of the political parties entering the bloc together with the protocols of the relevant sessions;</p> <p>b) protocol of the convention (conference, meeting by the authoritative body) by the representatives of the political parties entering the bloc on the candidate nomination and protocol of the relevant meeting;</p> <p>c) separately compiled notification on nominating each candidate (According to Appendix # 1a approved by Decision # 13/40 of Central Election Commission of the Republic of Azerbaijan dated on July 4, 2005);</p> <p>d) applications on consent of the persons nominated to deputy [the application should contain the nominated person's surname, name and patronymic, date of birth, address of residence, education, main working or service place (if not any, type of activity), information on imprisonment, citizenship and commitment before</p>	<p>a, b, c, d) permanently functioning body of the political party (high body, leading body, executive apparatus and so on);</p> <p>e) notary that approved the powers of attorney;</p> <p><b>Note:</b> <i>If the powers of attorney on the issue of registering candidates submitted to the Constituency Election Commissions are approved by the notary offices locating in different areas, then the Con.EC may obtain the information not through directly the notary office, also by the Registration and Notary Chief Office of the Ministry of Justice for</i></p>

<p>other states, as well as the commitment on the termination of his/her activity which does not match with the post if elected deputy] (According to Appendix # 1 approved by Decision # 13/40 of Central Election Commission of the Republic of Azerbaijan dated on July 4, 2005);</p> <p>e) powers of attorney of authorized representatives of political party blocs made official in the order specified by Civil Code of the Republic of Azerbaijan (According to Appendix # 3d approved by Decision # 7/27-2 of Central Election Commission of the Republic of Azerbaijan dated on July 18, 2008)</p> <p>f) list of authorized representatives of political party blocs (According to Appendix # 2 approved by Decision # 7/27-2 of Central Election Commission of the Republic of Azerbaijan dated on July 18, 2008)</p> <p>g) legitimacy of candidate nomination procedure.</p>	<p><i>getting the data fast.</i></p>	
<p><b>Information in the notification:</b></p> <p>a) candidate's surname, name and patronymic;</p> <p>b) date of birth;</p> <p>c) address of residence;</p> <p>d) serial number of ID card or its substitute document;</p> <p>e) main working or service place (if not any then type of activity);</p> <p>f) signature, date.</p>	<p>a, b, c, d) relevant departments for registration and ID cards of city and district police offices within the Ministry of Internal Affairs of the Republic of Azerbaijan d) Bodies and persons in labor relations with the person; relevant tax organs.</p>	
<p><b>Information in the application on consent:</b></p> <p>a) surname, name and patronymic of the candidate;</p> <p>b) date of birth;</p> <p>c) address of residence;</p> <p>d) education;</p>	<p>a, b, c, g, h, i) relevant departments for registration and ID cards of city and district police offices within the Ministry of Internal Affairs of the Republic of Azerbaijan d) relevant educational institute or Ministry of Education of the Republic</p>	

<p>e) main working or service place (if not any type of activity);</p> <p>f) party affiliation;</p> <p>g) citizenship of the Republic of Azerbaijan;</p> <p>h) whether has got citizenship of a foreign country or not;</p> <p>i) whether has got commitments before other countries related with stable, sustainable and strong relations rooting from living within a foreign country for more than 5 years;</p> <p><b>If the candidate has a sentence, which is not served or cancelled, then the application should contain the followings:</b></p> <p>j) name and number of the relevant Article of the Criminal Code of the Republic of Azerbaijan;</p> <p>k) if the candidate has committed an action abroad and if the same action provides for liability established by the Criminal Code of the Republic of Azerbaijan and is sentenced by a court decision, which entered into force, the name of the relevant law of the foreign country, signature, date of writing the application.</p>	<p>of Azerbaijan. Information about persons who get their education outside of the Republic via the Ministry of Education of the Republic of Azerbaijan</p> <p>e) Bodies and persons in labor relations with the person; relevant tax organs.</p> <p>f) permanently functioning body of the political party (high body, leading body, executive apparatus and so on);</p> <p>j, k) General Operational-Statistical Information office under the Ministry of Internal Affairs of the Republic of Azerbaijan.</p>	
<p><b>Information on the authorized representatives:</b></p> <p>a) authorized representative's surname, name and patronymic;</p> <p>b) date of birth;</p> <p>c) address of residence, telephone number;</p> <p>d) serial number of ID card or its substitute document and date of issue of document;</p> <p>e) authorized representative's main working or service place (if not any then type of activity);</p> <p>f) competence</p>	<p>a, b, c, d) relevant departments for registration and ID cards of city and district police offices within the Ministry of Internal Affairs of the Republic of Azerbaijan</p> <p>e) Bodies and persons in labor relations with the person; relevant tax organs.</p> <p>f) relevant political party blocs or notary office</p>	

<b>II stage – Registration of candidate</b>	
<p>For registration of nominated candidates, authorized representatives of the candidates, political party and political party blocs shall submit the following documents to the relevant election commission at most 50 days and at least 30 days prior to the voting day, before 18:00 (Article 58.1 of the Election Code):</p> <ul style="list-style-type: none"> <li>- signature sheets, which include voters signatures in support of the nominated candidates (Article 58.1.1 of the Election Code);</li> <li>- 2 copies of protocols on results of collecting signatures prepared in a form defined by the Central Election Commission (Article 58.1.2 of the Election Code);</li> <li>- notification on changes made to the information about the candidates, submitted according to Articles 53.3 and 54.8 of the Election Code (Article 58.1.3 of the Election Code);</li> <li>- information on the amount and sources of candidate's income (Article 58.1.4 of the Election Code);</li> <li>- reference on the annual sum of this income got from the organizations income is get from (Article 58.3 of Election Code);</li> <li>- information on the candidate's property on the basis of ownership right (Article 58.1.5 of the Election Code);</li> <li>- candidate's initial financial report (including information on funds spent for organization of collection of voters signatures) (Article 58.1.6 of the Election Code);</li> </ul> <p>When receiving election documents, election commissions shall approve each folder containing signature sheets with their stamps, check if the number of submitted signature sheets match with the number of recorded in the protocol on results of collecting signatures, then having recorded the date and time of their receipt, provide the candidate, authorized representatives of political party and bloc of political parties with a reference on receipt of election documents with indication of the number of the signature sheets and the number of signatures therein (Article 58.4 of Election Code), (Appendixes # 4 and 7 approved by Decision # 13/45 of Central Election Commission of the Republic of Azerbaijan dated on July 4, 2005).</p>	
<b>Persons collecting signatures :</b>	
<ul style="list-style-type: none"> <li>a) candidate himself, authorized representatives;</li> <li>b) persons collecting voters signatures on the basis of agreement;</li> <li>c) authorized representatives of political parties or political party blocs.</li> </ul>	

<p><b>Information and requirements for persons collecting signatures :</b></p>	
<p>a) surname, name and patronymic of the person collecting signatures;</p> <p>b) address of residence;</p> <p>c) serial number of ID card or its substitute document, date of issue of the document;</p> <p>d) citizenship of the Republic of Azerbaijan aged 18 with active suffrage;</p> <p>e) to have the right of collecting signatures;</p> <p>f) the person's signature and date signature.</p>	<p>a, b, c, d) relevant departments for registration and ID cards of city and district police offices within the Ministry of Internal Affairs of the Republic of Azerbaijan</p> <p>f) pursuant to legislation and these Rules .</p>
<p><b>Requirements for collecting signatures and possibility of checking them:</b></p>	
<p>a) if the candidate himself collects the signatures, the information on himself and meeting the requirements of Article 57.1 of the Election Code;</p> <p>b) if signatures are collected by authorized representative, information about him/her and conformity of the requirements with the powers of attorney with this Rules;</p> <p>c) if signatures are collected by another person on the basis of agreement, then the agreement between sides and its legitimacy, information about this person, approval document on the amount paid to the person collecting signatures from the election fund, meeting requirements for the person collecting signatures by this person and meeting requirements of Article 57.1 of the Election Code;</p> <p>d) if signatures are collected by authorized representative of political parties or political party blocs, then the document that approves the appointment of an authorized representative by political parties or political party blocs, meeting requirements for the person collecting signatures by this person and meeting requirements of Article 57.1 of the Election Code.</p> <p><b>Note:</b> during nominating candidacy by political parties and political party blocs, the basis (implied by Article 60.2.3 of Election Code) can be applied when incorrect information submitted was provided because of candidate's fault.</p>	<p>a, b, d) pursuant to legislation and these Rules;</p> <p>c) the agreement - through the body which approves, the payment-through the relevant bank and conformity of this person with the requirements for the subject collecting signatures shall be examined by these Rules.</p>
<p><b>Signature sheets with voters signatures collected in support of the nominated candidate</b></p>	

Signature sheet shall be compiled in conformity with the form and subject defined by Appendixes # 1 and 1"A" of the Election Code and Appendixes # 2 and 2a made to the Rules approved by decision # 06/45 of the Central Election Commission dated on June 23, 2004.

**Information in the signature sheet possible for examination**

**1. Name of the constituency.**

**2. Information about the voter and requirements:**

- a) surname, name and patronymic of the citizen who signed;
- b) year of birth (month and day of birth of the person aged 18);
- c) address of residence;
- d) serial number of ID card or its substitute document and date of issue of document
- e) signature and date;
- f) citizenship of the Republic of Azerbaijan of the person who aged 18 on the Election Day;
- g) permanently living within the territory of the constituency where the candidate has been nominated;
- h) signature in support of the candidate shall belong only to the voter;
- i) meeting requirements of Article 57.1 of the Election Code.

**Note:** *The right to put signature in support of the candidate should belong only to the voter himself.*

a, b, c, d, f, g) relevant departments for registration and ID cards of city and district police offices within the Ministry of Internal Affairs of the Republic of Azerbaijan; e, h, i ) in the manner defined by law.

**3. Information about the candidate:**

- a) candidate's surname, name and patronymic;
- b) date of birth;
- c) main working or service place (if not any type of activity);
- d) address of residence;
- e) # of the constituency where he/she has been nominated from;

a, b, d,) relevant departments for registration and ID cards of city and district police offices within the Ministry of Internal Affairs of the Republic of Azerbaijan; c) Bodies and persons in labor relations with the person; relevant tax organs; f, g) pursuant to legislation and these

<p>f) personal signature;</p> <p>g) date of signature;</p> <p>h) if the candidate has a sentence, which is not served or cancelled, name and number of the relevant Article of the Criminal Code of the Republic of Azerbaijan;</p> <p>i) if the candidate has committed an action abroad and if the same action provides for liability established by the Criminal Code of the Republic of Azerbaijan and is sentenced by a court decision, which entered into force, the name of the relevant law of the foreign country;</p> <p>j) the candidate has been nominated by political parties or bloc of political parties, then name of political party or bloc of political party in the signature sheet.</p>	<p>Rules;</p> <p>h, i) General Operational-Statistical Information office under the Ministry of Internal Affairs of the Republic of Azerbaijan;</p> <p>j) Central Election Commission; permanently functioning body of the political party (high body, leading body, executive apparatus and so on).</p>
<p><b>4. Information about the person who has collected signatures and requirements</b></p> <p>a) surname, name and patronymic of the person who collected signatures;</p> <p>b) address of residence;</p> <p>c) serial number and date of issue of ID card or its substitute document;</p> <p>d) signature of the person and its date;</p> <p>e) citizenship of the Republic of Azerbaijan of the person aged higher 18;</p> <p>f) authority to collect signatures.</p>	<p>a, b, c, d) relevant departments for registration and ID cards of city and district police offices within the Ministry of Internal Affairs of the Republic of Azerbaijan;</p> <p>e,f) pursuant to legislation and these Rules .</p>
<p><b>The protocol on results of collection of voters' signatures in the form defined by the Central Election Commission:</b></p> <p>a) Compatibility with Appendix # 2 made to the Rules and Appendix # 1 to the Instruction "On the rules for collection and submission of voters' signatures in support of the verified candidate to deputy in Elections to the Milli Majlis of the Republic of Azerbaijan", by CEC</p> <p>b) whether it is in two copies or not.</p>	
<p><b>Information in the notification on the amendments made in the submitted information about the candidate to be examined:</b></p>	<p>Pursuant to relevant information and rules for their checking.</p>



<p><b>Information about the amount and sources of income of the candidate:</b></p> <p>(Pursuant to Appendix # 1 made to the Rules by decision # 9/84 of the Central Election Commission dated on May 15, 2015):</p> <p>a) reference on the salary from main working place;  b) reference on rewards and financial support;  c) reference on the income from civic-legal contracts;  d) reference on the income from ownership activity;  e) reference on the income from non-ownership activity.</p> <p><b>Note</b> : this information can be achieved by applying to the bodies and persons defined by the relevant commissions.</p>	<p>a, b, c, d, e) Bodies and persons in labor relations with the person; relevant tax organs.</p>
<p><b>Information about the property belonging to the candidate on the basis of ownership right:</b>  (pursuant to the form and subject indicated in Appendix #5 of Election Code).</p>	
<p><b>Real estate:</b></p> <p>a) land plot;  b) residence;  c) flats;  d) gardens;  e) garage and other buildings, equipments.</p>	<p>a, b, c, d, e) State Service of the Republic of Azerbaijan for registration of real estate, State Committee of the Republic of Azerbaijan for managing of State property etc.</p>
<p><b>Transport means:</b></p> <p>a) passenger cars;  b) tracks;  c) other transport means.</p>	<p>a, b, c) State Road Police Office within the Ministry of Internal Affairs of the Republic of Azerbaijan</p>
<p><b>Preliminary financial report of the candidate</b></p> <p>By indicating the amount of the funds spent by the candidate for the organization of collecting voters' signatures in support of the candidate</p>	<p>Authorized bank</p>